

Class Section:  
71639/71748

Class Time:  
TH 9 am/10:30 am

Class Location:  
TBD/Online

**Instructor:** Ryan Shepherd

**Office:** LL205

**Office Hours:** T 9-11 am (online); TH 1-3 pm (office and online)

**Email:** Ryan.Shepherd@asu.edu

**Phone:** (480) 965-3853 (messages only)

**Cell:** (602) 369-6496 (emergencies only; text messages preferred)

**Course Blackboard Site:** <http://my.asu.edu>

**Writing Program:** <http://english.clas.asu.edu/writingprograms>

**Required Textbooks:**

- Latterell, C. G. (2010). *Remix: Reading + composing culture* (2<sup>nd</sup> ed.). New York: Bedford/St. Martin's.
- Bullock, R. (2009). *The Norton field guide to writing* (2<sup>nd</sup> ed.). New York: W. W. Norton & Company.

**Additional Requirements:**

- An ASURITE ID and password to access MyASU
- An email account linked to MyASU that is checked regularly
- Daily access to a computer and the internet
- Access to a word processor that enables you to submit papers as either a MS Word document (.doc/.docx).
- Recommended: Webcam for conferencing/office hours

**Course Description:**

English 101, First-Year Composition, is a course that aims to increase students' ability to develop ideas, to express ideas effectively, and to engage with multiple literacies. The course gives special attention to expository and analytical writing. Critical reading of articles, speeches, and other non-literary texts helps students to understand the rhetorical processes, to analyze audience and its cultural contexts, and to foresee audience responses. A substantial amount of writing is required. This course is based on the ideas that writing is a social activity, that writing should emphasize process, and that writing for various discourse communities requires various rhetorical conventions.

**Course Goals:**

Through this course, students will:

- synthesize and analyze multiple points of view
- articulate and support one's own position regarding various issues

- adjust writing to multiple audiences, purposes, and conventions
- become conscientious and responsible writers, both for college and beyond
- learn to access and become involved with the discourses of the university community
- develop questioning abilities that move them beyond the passive acceptance of new materials to thinkers who can hold those materials up to genuinely informed scrutiny

### **Course and Writing Requirements**

#### **Attendance and Lateness:**

I expect you to attend all classes and to arrive on time; consistent attendance is the only way to make the most of the class. If you miss more than four classes, you will fail the course—this is Writing Programs policy. As this is a hybrid course, online “attendance” is also required. This will come in the form of completing homework assignments outside of class. As homework will be assigned for both Sundays and Tuesdays, failure to complete the homework for one day will count as ½ of an absence.

For face-to-face sessions, being more than 15 minutes late to class, being 5-15 minutes late to class two times, or leaving class early without permission will each count as an absence. We will occasionally hold conferences or workshops; if you miss one of these sessions (whether in-person or online), you will be counted absent.

#### **Classroom Environment:**

Please silence all cell phones during class time. We should all give the class and each other our full attention for the duration of the session. If you answer a phone, text message, or use other media during class, you will receive no participation credit for that day, and I reserve the right to ask you to leave the class.

Our classroom has the benefit of computer workstations for students to use for classroom activities. Please note that these are to be used only for classroom activities during class time. If you are browsing material not related to the class during class time, you will receive no participation credit for that day, and I reserve the right to ask you to leave the class.

Please note that some course content may be sensitive. As we conduct scholarly investigation and engage in critical thinking about class topics, we will often entertain many different opinions about a topic or text or perspective; please be

considerate of others' contributions and viewpoints. An environment of respect will allow all of us the opportunity to participate and learn.

### **Homework:**

Homework includes all work done outside of face-to-face class time aside from the final drafts of the major writing projects. This includes first and revised drafts of the major writing projects, peer reviews, discussion board posts and responses, and other activities outside of class.

I do not accept make-up work for any homework. All homework is due at the time designated on the schedule. Late homework will not be accepted and will receive no points. Absence, computer problems, or other issues are not an excuse for late or incomplete homework.

### **In-Class Participation:**

In-class participation essentially means coming to class sessions fully prepared and actively engaging in the class. This will include group work, written responses, and various other activities. If you are late or absent, there is no way to make up for participation points.

**Please note: absence is not an excuse for being unprepared for class. If you are absent, you should still be prepared for the next class that you attend and are still responsible for all homework and work done in class.**

### **Writing Projects:**

There are three writing projects in English 101. **You must submit all three writing projects to pass the course.** All drafts will be submitted electronically through the ASU Blackboard website. All projects must be submitted to the site by the due date listed on the syllabus. Late writing projects will lose full letter grade one minute after it is due and another letter grade every 24 hours thereafter. Writing projects more than 5 days late will receive no credit but must still be submitted. Computer problems are not valid excuses for late work.

Writing Project 1: Reflection on Your Online Identity allows students to reflect upon their online identities, using evidence to support how they present their identity online.

Writing Project 2: Observation of an Online Space allows students to observe an online space, drawing conclusions about the space based on their observation

Writing Project 3: Analysis of an Online Artifact allows students to analyze an online artifact and reflecting upon how different iterations of the artifact add to the original

**Grading:**

The course grade will be determined by the following:

WP1: Reflection on Your Online Identity	20%
WP2: Observation of an Online Space	25%
WP3: Analysis of an Online Artifact	30%
Homework (including drafts and peer review)	20%
In-Class Participation	5%

**Grading Scale:**

All grades in the class (including final grades) will be calculated on the following scale:

A:	95-100
A-:	90-94.99
B+:	87-89.99
B:	83-86.99
B-:	80-82.99
C+:	76-79.99
C:	70-75.99
D:	60-69.99
E:	0-59.99

Please note that a C (70%) is the lowest passing grade in Writing Programs classes.

**Disability Resources for Students:**

ASU complies with all federal and state laws and regulations regarding discrimination, including the Americans with Disabilities Act of 1990 (ADA). If you have a disability and need a reasonable accommodation for equal access to education at ASU, please contact Disability Resources for Students at 965-1234. Please feel free to discuss the special accommodations with all of your teachers.

NOTE: This syllabus is subject to change. In the event that a portion of the syllabus is changed, students will be notified during class time, and a new version of the syllabus will be made available through Blackboard.

# Standard Writing Programs Policies

## 1. Policy on class attendance

Students are expected to attend all class sessions. Because Writing Programs courses incorporate frequent small- and large-group activities into lessons, students who are absent affect not only their own learning, but that of their fellow students. Therefore, only *two weeks'* worth of absences (see below) will be allowed for the semester, *regardless of reason, including documented illness or emergency*. Students who exceed two weeks' worth of classes will fail the course, unless they withdraw (see <http://students.asu.edu/withdrawal>).

- **Hybrid classes:** In the case of hybrid course that meet twice a week, a student who misses more than four (4) classes – either face-to-face, online, or a combination – will fail the course with a grade of E.
  - Definition of attendance for hybrid class days: A student who fails to post an acceptable assignment to the class website during the assigned "window" of time will be counted absent for that class day.
- **Note:** Students who participate in **university-sanctioned activities** and/or who will be unable to meet the attendance requirements for a particular section should move to another section where their activity schedules will not interfere with their classroom obligations (students can freely switch sections during the first week of the semester). To accommodate students who participate in university-sanctioned activities, ASU Writing Programs offers sections of many courses online and at various times of the day and week. We have asked advisors across campus to help students enroll in appropriate sections. If you think that this course may conflict with a university-sanctioned activity in which you are involved—athletics or the debate team or another—please see me immediately.

## 2. Attendance: first week of classes

According to university policy, students who are registered but do not attend any of the first week of classes may be dropped.

- Students enrolled in **hybrid/online courses** must make every reasonable attempt to attend class or contact the instructor during the first week. After the first week those who do not show up either in person or by calling or e-mailing the instructor may be dropped.

## 3. If I am absent

If I need to cancel class for any reason, I will contact you via e-mail. If possible, I will also try to get someone to post a sign. However, if you come to class and I have not arrived by the time 15 minutes have elapsed (from when class is to start), please assume that class is cancelled, and check e-mail frequently afterwards for further instructions.

#### 4. Grading

Grading is based on specific assignment criteria, and will follow English Department standards for content, organization, expression, and mechanics. To compute final course grades, the following values are assigned to the standard letter grades of A through E:

- A = 4.0
- A- = 3.7
- B+ = 3.3
- B = 3.0
- B- = 2.7
- C+ = 2.3
- C = 2.0
- D = 1.0
- E = 0.3
- No paper = 0.0

#### 5. The public nature of class writing and discussions

Please consider every piece of writing you do for this class to be "public property." Remember that you will often be expected to share your writing with others, so avoid writing about things that you may not be prepared to subject to public scrutiny, or things you feel so strongly about that you are unwilling to listen to perspectives other than your own. This does not mean that you are not entitled to an opinion but that you adopt positions responsibly, contemplating the possible effect on others.

#### 6. Late Writing Projects

Final papers are due at the time specified on the schedule. I do not accept late final papers without penalty unless we have agreed to such an extension in advance. To request an extension, you must contact me via email prior to class and explain why the project is late and when it will be turned in (which must be within one week of the original due date). If you do not contact me and receive permission to submit late, late final papers will be penalized 1 full letter grade for every calendar day that the paper is late. Your first deduction will be one minute after the paper is due. The grade will then drop 1 full letter grade every 24 hours thereafter. Writing projects more than 5 days late will receive no credit but must still be submitted in order to pass the class.

#### 7. All writing for this class must be written for this class

To pass this class all major writing assignments must be submitted, and note that all writing for this class must be written for this class. Reusing a paper from another class or elsewhere constitutes academic dishonesty. If you wish to further pursue a research project begun in another class or develop ideas you have written about in another class, please discuss your plans with me first.

## **8. Academic Dishonesty**

Students are expected to write and submit original work in Writing Programs classes, and to incorporate others' words, images, or ideas into their writing using correct attribution practices. Academic dishonesty in any form (see <http://provost.asu.edu/academicintegrity/policy/StudentObligations>) will not be tolerated, and students are expected to be familiar with all relevant university policies. The Academic Integrity Policy is located at <http://provost.asu.edu/academicintegrity>.

## **9. End-of-Semester Portfolio Collection**

All students will submit a portfolio of their work to the Writing Programs Portfolio Archive at the end the semester. This portfolio will consist of the final drafts of **all** major writing projects. This portfolio will be submitted digitally as a single PDF containing the major project final drafts in chronological order. Additional information and instructions for submission will be provided before the end of the semester.