

## **Writing and Reading: Level 3**

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Instructor: Ryan P. Shepherd  
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Email: RPShep@yahoo.com

Class Time: 9-10:50 am  
Office Phone number: 051-510-3010

- If you use hanmail, please include my address in your address book before sending me an email. If you do not, I cannot reply.
- When sending emails, please include your name, student number, and class.

Course Materials: TIME magazine, bought on the 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> weeks of class.

Website: [www.shepherdclass.com](http://www.shepherdclass.com) : please check the website for classroom handouts and assignments.

### Additional information

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- Please complete all readings for class (including assigned magazine articles and handouts) before class time.
- Written responses to readings will be assigned during most class periods. Please take them seriously and write with your best effort so that I can respond with my best effort.
- A few out-of-class writings will be assigned during the class. Please take them seriously and turn them in to me on time.
- Please speak English during class time. I know this is a reading and writing class (and not a speaking class), but the extra speaking practice will help you get used to thinking and explaining your ideas in English. If you need help expressing your ideas, please ask me for help anytime during or outside of class or ask your fellow students for help during break times, before class, or after class.
- If you cannot come to class, please let me know in advance, so that I can tell you what you will miss.
- And most importantly please try your best in every activity that we do. You will receive much more benefit from this class if you put in your best effort. If you don't try hard, it will be hard to get positive results. Making mistakes or having problems is okay as long as you try. Some of the best lessons are learned by making mistakes.